

---

**Cabinet**  
**Scrutiny Co-ordination Committee**

**2 December 2014**  
**4<sup>th</sup> February, 2015**

**Name of Cabinet Member:**

Cabinet Member (Strategic Finance and Resources) – Councillor Gannon

**Director Approving Submission of the report:**

Chief Executive

**Ward(s) affected:**

None

**Title:**

Council Plan – Half Year Performance Report 2014/15

---

**Is this a key decision?**

*No*

---

**Executive Summary:**

The Council Plan setting out the strategic direction and priorities for the next ten years was approved by Council in January 2014. Through its plans, the Council wants the city to grow and become more prosperous and for this prosperity to benefit all its residents. Economic growth will create jobs for local people, opportunities to develop skills and qualifications, and a wider range of housing. The Council will use its resources to encourage growth and will work with local communities to improve the quality of life for Coventry people and especially for the city's most vulnerable residents.

Progress against the priorities and objectives of the Council Plan is reported on a half-yearly basis. This performance report summarises progress during the first six months of 2014/15 in relation to the plan priorities and a set of key headline indicators. Where applicable contextual information has been included to describe what is happening in Coventry and how this compares with elsewhere.

The Council's equality objectives were also revised to reflect the priorities of the new Council Plan. A detailed equality strategy progress report was submitted to Cabinet Member (Policing and Equalities) in September 2014 with a further update due in January 2015.

**Recommendations:**

Cabinet is asked to:

Approve the performance report for the first half year 2014/15

Scrutiny Co-ordination Committee is asked to:

Consider the content of the report and identify any areas to be addressed in the work programmes of the Scrutiny Boards.

**List of Appendices included:**

*Appendix A – Council Plan Half Year Performance Report 2014/15*

**Background papers:**

None

**Other useful documents**

Council Plan (January 2014)

<http://www.coventry.gov.uk/councilplan/>

Council Plan End of Year Performance Report 2013/14 (8 July 2014)

Report: <http://goo.gl/9KuQC9>

Appendix: <http://goo.gl/aJlI2t>

Equality Strategy – Progress Report 2013/14 (4 September 2014)

Report: <http://goo.gl/gFILQb>

Appendix: <http://goo.gl/H2h2qd>

**Has it been or will it be considered by Scrutiny?**

Yes - Scrutiny Co-ordination Committee – date to be confirmed

**Has it been or will it be considered by any other Council Committee, Advisory Panel or other body?**

No

**Will this report go to Council?**

No

## Report title: Council Plan – Half Year Performance Report 2014/15

### 1. Context (or background)

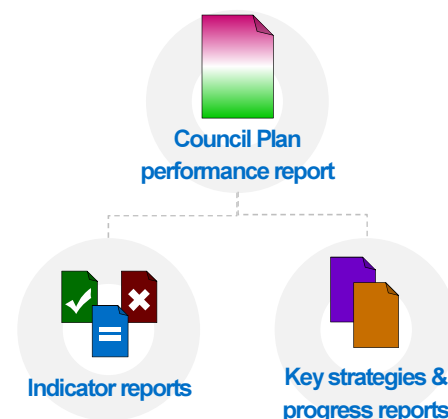
- 1.1 The Council Plan setting out the strategic direction and priorities for the next ten years was approved by Council in January 2014. Through its plans, the Council wants the city to grow and become more prosperous and for this prosperity to benefit all its residents. Economic growth will create jobs for local people, opportunities to develop skills and qualifications, and a wider range of housing. The Council will use its resources to encourage growth and will work with local communities to improve the quality of life for Coventry people and especially for the city’s most vulnerable residents.
- 1.2 The performance report looks at the progress that has been made during the first half year of 2014/15 in relation to the plan priorities and a set of key headline indicators. This is a high-level summary and gives an overview including, where applicable, contextual information to describe what is happening in Coventry and how this compares with elsewhere. Where headline indicators have been reported previously, progress has been compared with previous years: where the indicator is new or changed then this forms the baseline against which to measure future progress.
- 2.1 The performance report (Appendix A) shows the progress that has been made for the first six months of 2014/15. There are 55 headline indicators: 20 improved; 3 stayed the same; 20 got worse, and we cannot say for the other 12 indicators. The half-year report focuses on those areas where new information is available since the last report in July; for example this report includes educational attainment results from the summer. The full set of all headline indicators used to report progress of the Council Plan can be found in the indicator table at the back of the report.
- 2.2 The Council Plan strategic priorities are delivered through strategic and operational plans and this is set out in the Council’s performance management framework.

Strategic: key strategies are in place to deliver the Council Plan priorities and these are reported to and monitored through the relevant Cabinet Member. Wherever possible the headline indicators selected for reporting progress of the Council Plan priorities are also those used to monitor the relevant strategies and thereby performance reporting is aligned.

Operational: each Directorate is responsible for ensuring that the Council Plan priorities are reflected in their service plans and individual objectives. They will also ensure that appropriate monitoring arrangements are in place to identify progress and to take corrective action as needed.

- 2.3 This report provides the high-level summary of performance and more detailed information is accessible through the Council’s web pages. The reporting arrangements consist of:

- Council Plan performance report providing a high-level summary to Cabinet every six months;
- web-based indicator reports setting out historical trends, comparators, interactive maps, and data visualisations, and
- online links to the Council’s key strategies and progress reports.



Reporting arrangements

- 2.4 The Council's equality objectives were also revised in light of the new Council Plan. A detailed equality strategy progress report was submitted to Cabinet Member (Policing and Equalities) in September 2014 with a further update due in January 2015.
- 2.5 As one of the Marmot cities, Coventry recognises that health inequalities result from social deprivation. The measures for the wider determinants of health are embedded in the Council Plan helping to make sure that all service areas contribute to reducing health inequality in the city.

### **3 Results of consultation undertaken**

- 3.1 Where appropriate, perception measures collected through the Council residents' satisfaction surveys and through the wider household survey are used in the performance report to help to understand Coventry citizens' views of the Council and its services. The last satisfaction survey of 1,100 residents was conducted in October 2014 and formed part of a wider consultation exercise on the Coventry Local Plan.

### **4. Timetable for implementing this decision**

- 4.1 This report is the top-level summary of the reporting framework. The web-based reporting system continues to be updated on a regular basis so that it contains the most up-to-date performance information. This can be found at [www.coventry.gov.uk/performance/](http://www.coventry.gov.uk/performance/). The end of year performance report for 2014/15 will be reported in June 2015.

### **5. Comments from the Executive Director, Resources**

#### **5.1 Financial implications**

The reporting arrangements outlined in section 2.3 have been developed around the existing performance management system and ICT provision. The costs in relation to implementing the plan are reflected in the 2014/15 budget, and there have been no additional costs identified for 2014/15. The Council Plan is supported by and should be considered alongside the Council's Medium Term Financial Strategy approved by Council on 11 November 2014.

#### **5.2 Legal implications**

The Council Plan forms part of the Council's Policy Framework and Cabinet is required to ensure that it is appropriately implemented and monitored. Since October 2010 the Council has worked to the single data list, a list of all the datasets that local government must submit to central government. This gives the Council more flexibility to select performance measures and to determine arrangements that meet its priorities at a local level. This report describes the reporting arrangements for the Council Plan which also need to take account of the Government's Code of Recommended Practice for Local Authorities on Data Transparency.

### **6. Other implications**

#### **6.1 How will this contribute to achievement of the Council's priorities?**

The performance report shows progress against the Council's priorities as set out in the Council Plan. The performance management framework describes how the Council directorates plan to deliver these priorities.

#### **6.2 How is risk being managed?**

The performance management framework helps the Council to manage risk by systematically measuring progress in relation to the priorities of the Council Plan. This

facilitates the identification of those areas where good progress is being made , as well as those where progress is not as expected and where corrective action may be needed.

### **6.3 What is the impact on the organisation?**

The Council Plan vision and objectives impact on all of the Council's directorates. Effective performance management arrangements at all levels will help to ensure that the Council's priorities are delivered.

### **6.4 Equalities / EIA**

Planning and reporting on the Council priorities and objectives will have due regard to the duty under section 149 of the Equality Act 2010 and the need to:

- a) eliminate unlawful discrimination, harassment, and victimisation;
- b) meet the needs of people regardless of their background; and
- c) encourage all people to participate in public life or in other activities where their participation is low.

Setting equality objectives contributes to meeting the Equality Act 2010 (Specific Duties) Regulations 2011. The Council has consulted with local equality groups on the equality measures linked to the revised equality objectives and the Council Plan.

### **6.5 Implications for (or impact on) the environment**

Progress will be measured through energy use in Council buildings and schools and carbon dioxide emissions from local authority operations.

### **6.6 Implications for partner organisations**

Whilst this report reflects progress against the Council's priorities, it also includes actions and measures where the contribution of partners is key to their delivery. The contribution of partners is reflected in the report summaries.

**Report author(s):****Name and job title:**

Carol Dear, Corporate Performance Co-ordinator

**Directorate:**

Chief Executive's Directorate

**Tel and email contact:**

02476 833226

[carol.dear@coventry.gov.uk](mailto:carol.dear@coventry.gov.uk)

Enquiries should be directed to the above person.

<b>Contributor/approver name</b>	<b>Title</b>	<b>Directorate or organisation</b>	<b>Date doc sent out</b>	<b>Date response received or approved</b>
<b>Contributors:</b>				
Jenni Venn	Assistant Director Policy, Partnership and Performance	Chief Executive's	5.11.14	5.11.14
Martin Yardley	Director	Place	11.11.14	18.11.14
Brian Walsh	Director	People	11.11.14	18.11.14
Chris West	Director	Resources	11.11.14	18.11.14
Si Chun Lam	Corporate Performance Officer	Chief Executive's	31.10.14	31.10.14
Bev McLean	Performance Information Officer	Chief Executive's	31.10.14	31.10.14
Lara Knight	Governance Services Team Leader	Resources	5.11.14	18.11.14
Other members				
<b>Names of approvers for submission: (officers and members)</b>				
Finance: Rachael Sugars	Finance Manager	Resources	5.11.14	12.11.14
Legal: Andrew Burton	Senior Solicitor	Resources	5.11.14	5.11.14
Director: Martin Reeves	Chief Executive	Chief Executive's	11.11.14	18.11.14
Members: Cllr. Gannon	Cabinet Member	Strategic Finance and Resources	11.11.14	18.11.14

This report is published on the Council's website:

[www.coventry.gov.uk/meetings](http://www.coventry.gov.uk/meetings)